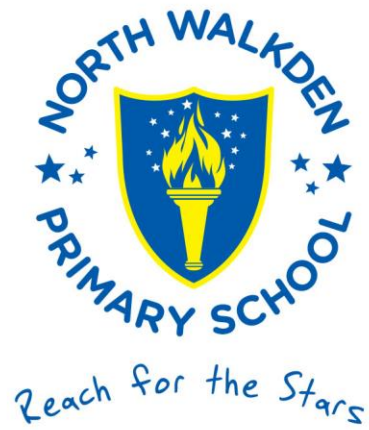




PARENTS EVENING



14th November 2016

Dear Parents / Carers,

On Wednesday, 23rd November we will be holding Parents' Meetings for children in all years. This gives you a chance to discuss with your child's teacher and teaching assistant how well your child is working and to look at their work and displays in corridors and classrooms.

- Appointment times will run from 3.30pm until 6.30pm and will be 5 minutes each.
- The school day will finish at the **normal times**.
- Parents with more than one child in the school will be given appointments as near to each other as possible. The teachers will liaise together with this.

To be able to keep all the appointments it is vital that individual appointments do not over run and keep within the **5 minute** time slot. This appointment is to discuss your child's progress and therefore if you have other things you would like to discuss can I request that a separate appointment is made. Please ensure you do not miss your appointment.

This year we will have a book fair on in the hall provided by Scholastic who specialise in fantastic reading books for all ages and ability. I would hope you take the opportunity to have a look and take up the offer of a free coffee and maybe even a biscuit or cake with every book purchased.

Attached is a parent's questionnaire. Please complete and return to school on parents evening, there will be a box in the entrance for you to post it.

Below is an appointment slip and I would be grateful if you could return this to school by Friday 18th November otherwise we will allocate a time for you.

Yours faithfully,

Mrs H Warburton
Headteacher

Parents' Evening on Wednesday 23rd November 2016

Appointment times (Please indicate which time slot would be suitable – please tick one).

Name of Child Class

3.30 - 4.30 ()

4.30 - 5.30 ()

5.30 - 6.30 ()

Head Teacher: Mrs H Warburton

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